

**Lambton Attack Coaches and Managers Meeting**  
**Tuesday August 5, 2015**  
**6:30 PM**  
**Watford Arena (Upstairs)**  
**AGENDA**

Board Attendees – Justin Free, Nathan Whiting, Tiffany Perrin, Jessica Deboer, Clarissa Bell, Melisa Johnson

Coach/Manager Attendees – Brandon Williams, Kelly Bailey, Lee Charlton, Craig Rainsberry, Dwayne Strevel, Paul Duncan, Tom Valiquette, Chris Vaughan, Mike Warren, Dwight Butler, Shauna Core, Lindsay Fiddick, Julie Bullock, Rob Vos, Val Brooks

**Welcome & Introductions**

- Opening remarks by Justin Free or Nathan Whiting.
- Brief introductions from the board members.
- Brief introductions from all coaches.

**Association Updates**

- Overview of the 2025-26 season
  - New policies or changes from OWHA
    - Cell Phone Policy – no cell phones in the dressing room for privacy concerns. Expectation of coaches to communicate and monitor this policy and report any incidents, lead by example.
  - Ice Scheduling and referees (Evan McFadden)
    - Working on an ice schedule.
    - Evan is the ice scheduler and Lee Charlton is assisting.
    - Loss some ice to PMHA and ELMHA, picked up ice in Bothwell.
    - We have 13 teams we are trying to accommodate with ice time.
    - Looking to offset some loss of ice time by offering dry land training.
  - Registration and Rosters (Sherry Banks)
    - Intent to register were submitted today.
    - Expect emails from Sherry for anything that is outstanding for the rosters.
    - VSC are taking 6-8 weeks to obtain. Receipts for VSC are not accepted until the end of August. We can submit rosters on Aug 15 but are unable to roster without VSC.

- It is important for head coaches and trainers to have qualifications as rosters can be approved without assistant coaches who can be added later.
- Finances (Marcy Freer)
  - If any player has not paid fees in full, the team is not able to use ice time. Taking hard stance this year.
  - Team budget, bank accounts, letter for bank account
    - Tournament reimbursements - Marcy can help with this to provide details on when they need to be paid back.
- Fundraising and Sponsorships (Tiffany Perrin)
  - Team fundraising approvals
    - Start thinking about it now.
    - Get requests in soon as duplicates may not be permitted.
    - Make sure that you fully advertise what team and what division you are representing when advertising the fundraiser to avoid confusion.
  - Sponsorship rules
    - Teams can obtain individual sponsors. When approaching potential sponsors, be clear what team you are requesting sponsorship for (age group, level), what sponsorship will be used for (banner, apparel, etc.) and what the sponsor will receive in return (advertising on banner, team photo, etc.). Be clear that this is not an association sponsorship but a team sponsorship. Teams are not permitted to approach current association sponsors. All funds must be received to the treasurer (Marcy), clearly labeled what team the money is for, Marcy will transfer the money to the team account. Spending must be tracked what it is used for.
    - Q – Is there a limit on sponsorship – A - no cap on sponsorship but fundraising cannot exceed tournament fees
  - Lottery license
    - If required Tiff will let you know and walk you through the process.
- Volunteering (Jessica Deboer)
  - Volunteer cheques - \$600 per family – youngest child – due October 15<sup>th</sup>.

- Volunteer requirements – must fill all roles with team but will also have association opportunities (banquet, golf tournament)
- Volunteer opportunities – parent rep role – new for 25/26 – send communication to board – tournament updates, pictures, etc.
- Q – Volunteers don't want to help team, would prefer to have cheque cashed or support association volunteer needs (banquet), what does the team do. – A – Team needs to figure out how to cover the needed roles. Community hours are available for high school volunteers.
- Q – Can the coach charge a parent for not helping out – A – The board is not going to get involved in this.
- Q – If we are moving to social media, is there a photo consent. – A – The form is on the website to be completed.
- Leagues (Clarissa Bell & Sherry Banks)
  - WOGHL is looking to do a U7 division.
  - WOGHL Preliminary Intent to register - due August 10<sup>th</sup> – Clarissa will connect with coaches to confirm level to ensure ITR as submitted.
  - WOGHL Final Intent to register - due September 15, can be updated up to Sept 29, Oct 1 scheduling begins, Oct 3 games can begin.
  - WOGHL will be offering BB loop.
  - WOGHL - season 12 – 15 games, playoffs round robin, championship round, final at Day of Champion March 29 hosted by BAD.
  - U9 Championship hosted by St. Marys March 27-29.
  - All Star Game March 28 hosted by BAD
  - WOGHL is going to pull together associations for a meeting to attempt to align better for tryout schedules.
  - League fees are up to \$350.
  - OWHA Leagues
    - ITR by Sept 12, Provincials April 17-19
    - OWHA looking to switch jerseys home dark, away lights, up for vote. Will communicate any changes.

### **Coaching Expectations & Responsibilities (Nathan Whiting)**

- Code of Conduct and Respect in Sports for Leaders
  - Zero tolerance for harassment.
  - OWHA has policy – [Promoting Positive Behaviour policy](#). This policy outlines the expectations of all participants, complaints, investigations. Everyone should review this policy which is linked above.

- Communication with parents e.g., WhatsApp, Game Changer, Heja – please communicate regularly with all parents. Please be aware that once you send a message, it is out there but this allows you to also have a record of everything if there are any issues. Please communicate expectations with players as well regarding communication (Snap, etc.). No bullying is tolerated.
- Dressing Room Policy – Rule of 2. Must have 2 appropriately screened/qualified adult females in the dressing room. No member of the bench staff should ever be one on one with a player, especially during difficult conversations. Encourage this with difficult conversations with parents as well as having a second person with you can help if there are issues. There will be an updated policy for U5/U7 – most other associations are already doing this. This will be communicated when available. OWHA Minimum attire requirement in the dressing room – for all age groups – clothing or base layer that covers the pelvic region and chest area must be worn at all times. Make sure everyone on your team is aware of this.
- Cell Phone Policy – already covered.
- RAMP Game sheets - reporting scores and incidents – this is on the website. If you have any questions, please reach out and we will assist.
- Game scheduling process – same things as RAMP.
- Skills Development programs – looking into having goalie clinics with Darkhorse and Jesse McCabe. Any other suggestions on skills development please let us know. Hard part knowing if there is ice availability. Looking at goalie clinics early in the season. Maybe in Strathroy.
- Q – when does ice start – A – Petrolia - Sept 13; Alvinston – Oct 6
- Q – Are we doing Supreme or PEP – Are being considered but ice availability is the challenge.
- Q – Entering Scores – A – Last year Lee was entering all the scores. Per Lee, we only have one DB. Managers cannot do this as it will void the link. Lee is willing to do that again this year. Managers or Coaches to text Lee with scores for all home games. Managers can add scores for any exhibition and tournament games.

## **Logistics**

- Website (Jessica Deboer)
  - Managers have access to each team, just send Jess an email with manager information to gain access.
- Social media (Tiffany Perrin & Clarissa Bell)
  - Parents Representative is being added this year. The goal of this position is to help us celebrate the players and ensure all teams are represented on our

social pages. One rep per team to send over pictures/tournament updates/event updates/etc. to Board (Tiff/Clarissa)

- Would like to do a slide show at the end of the year – we are working on how to capture all the pictures throughout the year.
- Equipment & Jerseys (Justin Free)
  - Equipment – all coaches please go through Justin when ready for jerseys. This will ensure all teams receive the appropriate jerseys.
  - New sponsor – Alvinston Pro Rodeo.
  - Sewn on Cs and As – no sewn on C & As will be permitted due to damage being caused and letters being left on. All teams asked to use the snap on ones. No stitching onto the breast part of the jerseys.
  - Name Bars – updated name bar document. Only difference is a \$300 post dated cheque for April 30, 2026 for teams wanting to put on name bars. If jerseys are returned with name bars removed, the cheque will not be cashed.
  - Q – Are jerseys washed – A – They do not smell like they are washed. They may have been washed when turned in but then were used for Try Outs. We are looking at number pinnys for future try outs to prevent issues with washing, damage, missing jerseys, and timing for returning jerseys from regular reason.
  - Trainer Bags – looking to get sponsorship for trainer bags for upcoming season.
  - Tablets – If you are interested in a tablets, give Justin a heads up so they are charged.
  - Q – are there cones available for coaches to use – A – We have some and will try and coordinate. Interested to see what Bothwell has for equipment/storage.

### **Questions and Answers - Open Discussion**

Q – What is the deal with ice – A – We have a tentative ice schedule. First Ice is planned for Aug 25 U11/U13 Aug 26 U15 Aug 27 U18. Ice schedule will likely not be a set schedule, likely require some rotating. Long discussion on challenges with ice this year including scheduling, shared ice, situation with lose ice, etc.

Q – When will teams know their schedule – A – As soon as we can, next board meeting is September

Q – When will U9 try outs be – A – We can't start tryouts until after the first week of school. Pre skates potentially the first week. Tryout skates the second week. Discussion around 3

teams and what level they will be. It will be up to the coaches. Discussed possibly doing Tier 1 and Tier 2 try outs together or possibly not tiering the top 2 teams. Up to U9 Coaches.