



# Rules of Operation

Updated 2022

## General Policies

### 1. Association Name/Logo

- a. The official Lambton Attack Girls Hockey Association (LAGHA) logo will be as follows:



- b. Use of the LAGHA name and Logo may only be used with the approval of the Board of Directors
- c. The official colours of the LAGHA will be purple, gray and black

### 2. Finances

- a. Expenses authorized by the Board and incurred by association members on the behalf of the LAGHA will be reimbursed. Forms are located on the web site and must be filled out and submitted to the treasurer for approval before payment will occur.
- b. Mileage reimbursement will be paid to Board members for attending all OWHHA or league meetings including scheduling meetings. Expense forms are on the web site and must be completed and approved by Board before payment occurs.

### 3. Certification Policy

- a. Coaches, trainers, managers and all members of bench staff must have completed the necessary training and certification for their position on the team. The LAGHA will reimburse all members for required training courses if they are rostered to a team.
- b. Vulnerable Sector checks must be completed by all Board members and bench staff of all teams in the association.

### 4. Dressing Room Policy

When any player under the age of 18 is in the team dressing room(s) before, during and after a game, tryout or practice there must be 2 properly screened female adults associated with the team present in the room, or immediately outside the room with the door ajar. Coaches may enter dressing room when notified by the room attendants that they may do so.

## 5. Risk Management

### a. Hazing and Bullying

All incidents of hazing, bullying or harassment must be reported in writing to the LAGHA board which will follow the rules set out by OWHA.

[http://owha.pointstreaksites.com/files/uploaded\\_documents/3323/OWHA HARASSMENT ABUSE BULLYING and MISCONDUCT POLICY 2.pdf](http://owha.pointstreaksites.com/files/uploaded_documents/3323/OWHA_HARASSMENT_ABUSE_BULLYING_and_MISCONDUCT_POLICY_2.pdf)

### b. Two Deep Rule

Two properly screened female adults must be present at all times in dressing rooms and when having private conversations with players. No single person should ever be present at any time with players.

### c. Social Networking Policy

LAGHA will follow the same rules as the OWHA

[http://owha.pointstreaksites.com/files/uploaded\\_documents/3323/SOCIAL NETWORKING POLICY REVISED June 2017.pdf](http://owha.pointstreaksites.com/files/uploaded_documents/3323/SOCIAL_NETWORKING_POLICY_REVISED_June_2017.pdf)

## 6. Registration

- a. Registration will be done online using the RAMP system with payment via e transfer.
- b. Registration fees will be determined by the Board yearly prior to registration.
- c. Registration will set annually and any registration after the deadline will be subject to a late fee which will be set annually by the LAGHA Board. Late fees will be waived for first time registrations to the association or upon review by the Board under special circumstances.
- d. All late registrants will be added to a waiting list until such time that it is determined that there is space available on a team.

## 7. Refund Policy

- a. All requests for refunds must be submitted in writing to the Registrar.
- b. Refunds will be prorated based on weeks played and will be subject to an administration fee.

## 8. Bench Staff

- a. All staff including coach, assistant coaches, trainers and managers must be at least 18 years of age and have completed training as per certification policy.

## 9. Tryout Policy

- a. A Tryout Fee will be charged to all players wishing to tryout. Players will e-transfer \$60.00 to [laghatreasurer@gmail.com](mailto:laghatreasurer@gmail.com) prior to the first skate. Cash payment will not be accepted. All skaters trying out are guaranteed 3 skates.
- b. Players wishing to play on a lower level team do not have to attend tryouts. They will be required to register by the end of the second tryout skate (date to be announced) to hold a spot for them to play within the Attack Association. A commitment fee (non-refundable) will be charged, with that fee being equal to 1/3 of total registration costs.
- c. Players selected for the higher level team will be required to register and pay their commitment fee (non-refundable; 1/3 of registration fee) within 5 days of the team roster being announced to guarantee their placement on the team.
- d. Each division will have 3 ice times available for evaluations.

- e. Players injured at the time of tryouts must contact the board prior to the first skate for further information on options available to them.
- f. Players who have been selected for the first team will be placed on a waitlist for the second team if they decide after selections have been made that they no longer wish to play on the top team
- g. Players must attend at least 1 tryout to be selected by a team.

10. Coach Selection

A selection committee will be assembled annually to pick coaches for the upcoming season. Forms will be available on our website for those wishing to apply for the coaching positions.

11. Team Composition

Team composition will be decided annually at tryout time by the LAGHA Board and will not exceed the guidelines set out for team composition b the OWHA

12. Fundraising Policy

Each team will be able to fundraise to cover the cost of 3 tournament registration fees. Any funds over this amount will be directed to the LAGHA.

