



**Agenda, June 5, 2025
2025/2026 Season**

Location: Crabby Joe's Petrolia, ON
Time: 6:00 PM

Attendees: Justin Free, Clarissa Bell, Marcy Freer, Sherry Banks, Jessica DeBoer, Thera Wagner, Melisa Johnson, Nathan Whiting, Evan McFadden, Tiffany Perrin, Kelly Bailey

1. **Call to Order @ 6:02 PM**
2. **Approval of Previous Minutes and Agenda** – Marcy Freer and Jessica Deboer - all in favour
3. **Correspondence**
 - a. N/A
4. **Standing Committee Reports**

#	Standing Items	Person Responsible	Comments
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1	Finance	Marcy Freer	<p>May bank statement not received yet. Supreme tryout costs have been covered. Two referees paid for exhibition games for tryouts. Registration going well overall:</p> <ul style="list-style-type: none"> • U5 & U7: Payments inconsistent. • U9: Majority have paid. • U11: A few payments still outstanding. • U13: A few paid, a few not yet registered. • U15: Payments coming in. 8 or 9 players have not been placed yet, so we haven't reached out to them. • U18: Payments coming in. <p>Golf tournament money was brought forward by Kelly. She stated that is was given to her by Lee and she was unsure what exactly it was other than from our last tournament. Gift Cards were also included which were valued at \$150.</p> <p>A Post Office Box was obtained by the association and will now be used for all correspondence.</p>
2	OWHA	Sherry Banks	<p>Reminder to executive to complete registration. No one can go on the ice until the roster is approved. Unclear when rosters can be submitted for approval. Vulnerable Sector Checks (VSCs) can't be submitted until August. 2023 VSCs are currently being accepted.</p>
3	League	Clarissa Bell	<p>WOGHL AGM is on June 25th. Someone needs to attend on behalf of the organization. Share the invitation with all members.</p>

4	Registration	Sherry Banks	<p>Registration numbers are strong so far:</p> <ul style="list-style-type: none"> • U7: 34/35 • U9: 39/45 • U13: 26/30 • U15: 40/45 • U18: 34/34 <p>Still need a U15 goalie and player. Mike Edgar is willing to coach the U15 Tier 3 team.</p>
5	Ice Scheduling / Referees	Lee Charlton	<p>Ice Schedule:</p> <ul style="list-style-type: none"> • All usual ice times requested, with additional hours requested in Watford. • Watford: In talks to give up 1 Monday hour (to boys) in exchange for 2 extra Saturday hours. Waiting on confirmation. • Petrolia: Expect to retain 4 hours based on original LAGHA agreement. Contact: Leah Belan. • Alvinston: Should keep normal ice times, but no recent update from Greg. • Glencoe: Limited availability; advised to check back in August. <p>Referees:</p> <ul style="list-style-type: none"> • Ryan Steven (Forest) declined due to workload and high cost (\$3000+). • Mick Jackson (Bluewater Referee Association) has been contacted. Refs will be costly, but are necessary to play. <p>Marcy has informed municipalities of changes in the association; the new ice scheduler will follow up. Emphasized that the association is always looking for more ice. Glencoe is waiting on the Bullets before confirming availability. Justin contacted Sarnia—no prime ice available, but they may offer last-minute ice. U22 team ice time is still unknown.</p>

6	Coaching and Player Development		Nothing to Report
7	Equipment / Personal Requirements	Justin Free	<p>U18 Tier 2 jerseys are in poor condition and need replacing.</p> <p>U11 will need new jerseys due to having 3 teams.</p> <p>Name bars process needs improvement; Cs and As also need to be managed.</p> <p>Explore Mister B's for name bars and sponsorship options.</p> <p>Previously offered credits for name bars.</p> <p>All jersey-related issues should be addressed by August 1.</p> <p>Velcro quotes being sought from Sewlutions, Herms, Team Outfitters, and church groups.</p> <ul style="list-style-type: none"> • Tiffany to contact church groups, written receipts required. <p>No sublimation on jerseys—some companies shown are no longer sponsors.</p>
8	Website	Jessica Deboer	<p>Classified section added to the website for donated equipment (mostly for young kids and from Try-It skates).</p> <p>Plan to create a Facebook album to showcase available gear.</p> <p>Website is glitchy—3 service tickets submitted.</p> <p>Sting Assist (Cam and Lynn): Decision expected by June 30, potential funding up to \$10,000 for U13/U11 jerseys and equipment.</p> <p>NHLPA equipment grant applied for, but no response yet.</p>

9	Fundraising / Sponsorship	Sheeren Lozon and Justin Free	<p>Five current sponsorships are expiring—need to follow up to see if they'll renew.</p> <p>Two teams currently have no sponsor.</p> <p>Plan to update sponsorship wording and packages.</p>
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5. Old Business

<i>Item #</i>	<i>Date Opened</i>	<i>Raised By</i>	<i>Item</i>	<i>Action(s) / Follow-Up</i>	<i>Person Responsible</i>	<i>Due Date</i>	<i>Status</i>
2025-1	May 6, 2025	Justin Free	Jersey issues (Justin's concerns)	TABLED	Justin Free		Open
2025-2	May 6, 2025	Justin Free	Changing the wording, in our sponsorship package, around jersey sponsors from one set to team set- (this is part of the sponsorship package, we will need to review the wording)	TABLED	Tiffany Perrin, Thera Wagner, Justin Free		Open
2025-3	May 6, 2025	Justin Free	Offering a longer than 3 years sponsorship commitment	TABLED	Tiffany Perrin		Open
2025-4	May 6, 2025	Marcia Stinson	Bingos- Consider this to be a new volunteer position. Each team taking their turn to fundraise for the association	TABLED	Tiffany Perrin		Open

6. New Business

<i>Item #</i>	<i>Date Opened</i>	<i>Raised By</i>	<i>Item</i>	<i>Action(s) / Follow-Up</i>	<i>Person Responsible</i>	<i>Due Date</i>	<i>Status</i>
2025-5	June 5, 2025	Board	Allocation of Board Duties	<p>Chair – Justin Free Vice Chair – Thera Wagner Secretary – Melisa Johnson Treasurer – Marcy Freer Registrar / OWHA Representative – Sherry Banks League Representative (WOGHL, LLFHL) – Clarissa Bell Ice Scheduler – Evan McFadden **Lee Charlton will do full time ice scheduler with the assistance of Evan McFadden</p> <p>Motion: Full time ice scheduler will have one child's registration reimbursed by January - expected to pay half and will be reimbursed by January. Vote: All in favour.</p> <p>Coaches Representative – Nathan Whiting Sponsorship / Fundraising Lead – Tiffany Perrin Parent Liaison / Volunteer Coordinator - Jessica Deboer</p>	Board	June 5, 2025	Closed

2025-6	June 5, 2025	Board	Website and Social Media Positions	Website: Jessica Deboer Social Media: Tiffany Perrin	Board	June 5, 2025	Closed
2025-7	June 5, 2025	Marcy Freer	Golf Tournament	<p>Golf Tournament at Petrolia Golf Course tentatively planned for August 30;</p> <ul style="list-style-type: none"> Cost: \$105 per person Food options still undecided — could do simple BBQ (hot dogs/burgers) for a long weekend or better food for a different date. <p>Fundraising ideas: prize table (ticket sales), hole sponsors, hole-in-one sponsor (insurance). Shotgun start planned for 11 a.m. Considering postponing to next year for better promotion.</p> <p>Need to find out:</p> <ul style="list-style-type: none"> When the course allows bookings for next year If there's a minimum team requirement or penalty <p>Suggestion to set a date for next year and share it with members — ideally by end of June.</p>	Marcy Freer	June 14, 2025	Open

2025-8	June 5, 2025	Justin Free	Timbit Jerseys	Lee gave Justin the contact. Need account. Justin emailed the contact.	Justin Free	June 30, 2025	Open
2025-9		Justin Free	U15 Tier 3 Team	<p>9 players signed up, still need a goalie. Brandon (U15 Tier 2) wants 2 more players - currently has 13.</p> <p>Plan to reach out to Wallaceburg, Forest Predators, Chatham, and boys ' organizations. Repost info on website and social media.</p> <p>Set a two-week deadline – June 19, 2025 – please post this.</p>	Justin Free, Clarissa Bell and Jessica Deboer	June 30, 2025	Open

2025-10	June 5, 2025	Marcy Freer	Change in Authorized Financial Signers for LAGHA	<p>The following individuals are to be added as authorized signers:</p> <ul style="list-style-type: none"> • Justin Free • Evan McFadden • Sherry Banks • Marcy Free <p>The following individuals are to be removed as authorized signers:</p> <ul style="list-style-type: none"> • Lee Charlton • Kelly Bailey <p>Motion: Jessica Deboer Second: Evan McFadden</p>	Marcy Freer	June 5, 2025	Closed
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2025-11	June 5, 2025	Marcy Freer	Lottery License	<p>Lindsay Mailloux contacted Marcy on opening a lottery license.</p> <p>Money has to be tracked in and out in separate account.</p> <p>Funds have to go to all teams.</p> <p>Draw has to be completed in the municipality where you get the license.</p> <p>There is an annual fee \$200.</p> <p>All draws have to go through the license.</p> <p>Questions can be directed to Jess Smith with the Town of Petrolia.</p> <p>Reach out to other municipalities to inquire what their fees for a lottery license are.</p> <p>Follow up: Lindsay to come to next meeting to review her findings.</p> <p>TABLED until next meeting.</p>	Marcy Freer	July 3, 2025	Open
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2025-12	June 5, 2025	Justin Free	Coaches Certifications	<p>Coaching clinic in Petrolia - OMHA - D1 clinic.</p> <p>Dan responded to Justin's email requesting we can tag onto the training.</p> <p>Email the coaches and communicate: Nathan to communicate to the coaches.</p> <p>Will cover the costs if needed.</p> <p>Send link to Nathan for clinic.</p>	Nathan Whiting	June 30, 2025	Open
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Motion to Adjourn: 8:24pm Jessica Deboer, seconded Marcy Freer

Next Meeting: July 3, 2025 6:30pm – Marcy Freer's house