



**Minutes, July 3, 2025  
2025/2026 Season**

**Location:** Marcy Freer's – 4294 Garden Cres, Petrolia

**Time:** 6:30 pm

**Attendees:** Marcy Freer, Justin Free, Melisa Johnson, Thera Wagner, Tiffany Perrin, Evan McFadden, Jessica DeBoer (in part),  
Guest - Lindsay Mailloux (in part)

**Absent:** Clarissa Bell, Nathan Whiting, Sherry Banks

1. **Call to Order** 6:51pm
2. **Approval of Previous Minutes and Agenda** – Noted that the registration update is missing the U11. Approved as is: Marcy Freer/Tiffany Perrin - Carried
3. **Correspondence**
  - a. N/A
4. **Standing Committee Reports**

#	Standing Items	Person Responsible	Comments
1	Finance	Marcy Freer	<ul style="list-style-type: none"><li>▪ Couple try out reimbursements have been paid</li><li>▪ Ice bills paid up for the year</li><li>▪ Signors have been updated with bank</li><li>▪ Updated treasurers report provided as of April 30/25</li><li>▪ Service fees for April and May were very high due to high number of e-transfers related to tryouts and registration. The plan we have gets 30 transactions a month. Reviewed plan with bank and this is still the best plan for us.</li><li>▪ Need to consider options for small transactions such as try it skates, PEP skates, etc. Discussed potential Square machine. Tiffany was going to look into it and provide details. Maybe consider other banks.</li></ul>

			<ul style="list-style-type: none"> <li>Some 25/26 tournament fees have been paid.</li> </ul> <p><b>Follow up:</b> Tiffany to look into details of Square machine</p>
2	OWHA	Sherry Banks	No Update to report
3	League	Clarissa Bell	<p>Justin Free provided an update from the WOGHL AGM held June 25</p> <ul style="list-style-type: none"> <li>WOGHL grew in the number of teams. Now encompasses from Owen Sound to Windsor</li> <li>U9 Year End Tournament in St. Mary's again March 27-29.</li> <li>24/25 Day of Champion and All Star game well attended.</li> <li>Day of Champions and All Star game future venues must be a 2 pad arena with seating.</li> <li>Day of Champions and All Star Game for 25/26 will be in Aylmer on Day of Champion March 28/29</li> <li>U9B Loop in discussion, potential BB loop for others</li> <li>WOGHL is looking for volunteers for Board members</li> <li>League Fees going up to \$350, increase to cover honorariums for Board members who are doing double duty.</li> <li>Treasurer – looking to return bonds for associations they have bonds for. Will be offered as a credit against fees in 25/26.</li> <li>Preliminary ITR request soon, finals September 15</li> <li>November meeting – talk about 26/27 try out format. Our potential issue will be ice time late in session.</li> <li>Sept 28 final days for exhibition game</li> <li>Sept 30 loops released</li> <li>Oct 1 scheduling online</li> <li>Oct 3 scheduling to be completed and games can begin</li> </ul>
4	Registration	Sherry Banks	<p>Current registration numbers:</p> <ul style="list-style-type: none"> <li>U5/U7 – 36/45</li> <li>U9 – 39/45</li> <li>U11 – 41/43</li> <li>U13 – 26/28</li> <li>U15 – 40/45</li> <li>U18 – 36/36</li> </ul>

			Discussion regarding U15 – team 3. Not enough players to roster a team. No decisions made.
5	Ice Scheduling / Referees	Evan McFadden / Lee Charlton	<p>Ice</p> <p>Watford</p> <ul style="list-style-type: none"> <li>Removed 1.5 hrs from Monday ice time and replaced with a late Saturday ice time.</li> </ul> <p>Glencoe</p> <ul style="list-style-type: none"> <li>Allocated our 24/25 ice time to men's team.</li> <li>Offered additional prime Sunday ice to Vision (for profit hockey organization)</li> <li>Currently have nothing in Glencoe.</li> </ul> <p>Petrolia</p> <ul style="list-style-type: none"> <li>Sunday night ice was moved to later time.</li> <li>Potential issues for home games due to WOGHL rules on when visiting team must be home.</li> <li>Discussions with Petrolia are ongoing regarding these concerns.</li> </ul> <p>Alvinston</p> <ul style="list-style-type: none"> <li>No update</li> </ul> <p>Open ice is available early mornings. May need to consider this time to meet our ice needs.</p> <p>Briefly discussed ongoing human rights complaint from Kenora. Filed in 2024 and currently before the courts. Case around not equitable allocation of ice time for male/female hockey which represents a code violation as it is discriminatory based on sex.</p> <p>Discussed next steps. Decided the Board would send a strongly worded letter pleading for ice time. Discuss the unfair allocation of ice, the potential negative impact to young females and informing of the active human rights case. Letters to go to Petrolia, Warwick and Glencoe Councils, CAO and Director of Parks/Rec as well as the local MPP, MP.</p>

			<b>Follow up</b> – Melisa and Evan to draft a letter for review by Board.
6	Coaching and Player Development	Nathan Whiting	Will look to schedule a coaches/managers meeting in August. Date TBD.
7	Equipment / Personal Requirements	Justin Free	<p>Jersey's</p> <ul style="list-style-type: none"> <li>▪ U15 Tier 1 jerseys have not been returned yet. Justin in contact to try and obtain these jerseys.</li> <li>▪ U18 Tier 2 jerseys are in bad shape.</li> <li>▪ Obtained 3 quotes for new team jerseys: <ul style="list-style-type: none"> <li>○ Pro Hockey 69-83 + 10% kickback</li> <li>○ Herms \$65 for our style; 60 if we go to the scoop neck</li> <li>○ Team Outfitter - \$85-90 per jersey</li> </ul> </li> <li>▪ Will proceed with purchasing U11 jerseys as these are required due to third team.</li> <li>▪ All other potential purchases are put on hold currently.</li> <li>▪ Discussion regarding potentially switching to same model as other centers where jersey's are purchased by players rather than provided by the association. If this change is made it would not happen for the 25/26 season. <ul style="list-style-type: none"> <li>○ Discussed potential cost to players. For Sarnia the cost to the player for a set of 2 jersey's is \$120</li> <li>○ Discussed benefits and concerns over this switch.</li> <li>○ Will investigate where Sarnia buys their jersey's from.</li> </ul> </li> </ul> <p>Name Bars</p> <ul style="list-style-type: none"> <li>▪ Discussed challenges with jersey's not being returned in a timely manner as a result of name bars being added.</li> <li>▪ Discussed potential options to avoid delays such as: <ul style="list-style-type: none"> <li>○ 'bond' that will be returned if jerseys are returned</li> <li>○ Additional fee added to players registration amount</li> <li>○ Loss of team ice time at beginning of next season</li> </ul> </li> <li>▪ Discussed allowing name bars for 25/26 season. Decision to allow name bars but board to revisit the process/requirements to try and mitigate concerns with delay in jerseys being returns.</li> </ul>

			<ul style="list-style-type: none"> <li>Follow up from last meeting <ul style="list-style-type: none"> <li>Tiffany has found and experienced/skilled sewer that is offering to add/remove bars from jersey's free of charge. She would not be able to accommodate large volumes in a short time but if we staggered to drop offs every couple of weeks she can accommodate. Board approved this scenario.</li> <li>Tiffany is currently waiting on response from a church group to assist as well.</li> </ul> </li> </ul> <p>Socks</p> <ul style="list-style-type: none"> <li>We have lots of socks in the locker that we will try and use up for the 25/26 season.</li> <li>Price to purchase – current style is \$25 per pair; a standard sock is \$21 per pair.</li> <li>If we switch to standard sock, will we be able to use the excess socks in the lockers?</li> </ul> <p><b>Follow Up</b></p> <ul style="list-style-type: none"> <li>Tiffany to find out where Sarnia buys their jersey's from</li> <li>Justin to continue to work to obtain the outstanding U15 Tier 1 jersey's</li> </ul>
8	Website	Jessica Deboer	<ul style="list-style-type: none"> <li>There are still a few bugs, most are resolved.</li> <li>Still can't get manager tab to go live as it wasn't part of the original structure. Having trouble adjusting (old Windows 7 structure).</li> <li>Players roster is not live. Jess doesn't have access to do this. Registrar access is needed to upload this. Not sure who did this in the past. Investigating this outstanding issue.</li> <li>Coaches reaching out asking for team number so they can sign up for tournaments.</li> </ul> <p>Other updates:</p> <ul style="list-style-type: none"> <li>Sarnia Sting Assist – no update yet</li> <li>Luis Photography has offered potential date of October 23. Discussed some challenges in past year with him. Look into other options to ensure we are getting best packages.</li> </ul> <p><b>Follow Up</b></p>

			<ul style="list-style-type: none"> <li>▪ Jess to obtain other photographer options.</li> <li>▪ If Luis Photography is the best option, book for the October 23 date.</li> </ul>
9	Fundraising / Sponsorship	Tiffany Perrin	<p><b>Sponsorship</b></p> <ul style="list-style-type: none"> <li>▪ Need to update sponsorship wording and packages.</li> <li>▪ Tiffany to create a small group to do this.</li> <li>▪ Discussed different sponsorship structures: <ul style="list-style-type: none"> <li>○ Sponsorship for Sarnia – company name on banner, on website, team photo to display – not on jersey since players own their jersey; sponsorship as a team obligation</li> <li>○ Do we consider having Team Sponsors as well as Association Sponsors.</li> <li>○ Do we consider removing the sponsors from the jersey</li> </ul> </li> </ul> <p><b>Volunteers</b></p> <ul style="list-style-type: none"> <li>▪ One team has reached out as they are struggling with volunteers <ul style="list-style-type: none"> <li>○ asking if the \$600 volunteer fee for family's that do not want to volunteer can be cashed and given to the team to hire people to complete jobs where there are no volunteers. Board discussed and decided this would not be approved. The team will need to find volunteers. Explore highschool students, players siblings, rotate parents/volunteers, etc.</li> </ul> </li> <li>▪ Discuss at some point the volunteer credit structure and new jobs needs to be revamped</li> <li>▪ Discussed adding a parent rep to each team. This rep would be responsible for sending team pictures/updates so social media posts can be made. This will be added as a volunteer opportunity but only able to be filled after all critical positions are filled.</li> </ul> <p><b>Follow Up</b></p> <ul style="list-style-type: none"> <li>▪ Tiffany to create a sub-committee to review/update sponsorship structure/packages</li> </ul>

## 5. Old Business

<i>Item #</i>	<i>Date Opened</i>	<i>Raised By</i>	<i>Item/Previous Notes</i>	<i>Current Notes</i>	<i>Person Responsible</i>	<i>Due Date</i>	<i>Status</i>
2025-1	May 6, 2025	Justin Free	Jersey issues (Justin's concerns)	Per above Equipment / Personal Requirements Update: <ul style="list-style-type: none"> <li>Only ordering U11 jersey's at this time.</li> <li>Exploring potential for players to purchase their own jerseys for future seasons</li> </ul>	Justin Free		Open
2025-2	May 6, 2025	Justin Free	Changing the wording, in our sponsorship package, around jersey sponsors from one set to team set- (this is part of the sponsorship package, we will need to review the wording)	Per above Fundraising / Sponsorship update: <ul style="list-style-type: none"> <li>A sub-committee will be formed to update the sponsorship packages/wording.</li> </ul>	Tiffany Perrin, Thera Wagner, Justin Free		Open
2025-3	May 6, 2025	Justin Free	Offering a longer than 3 years sponsorship commitment	Lions want longer than 3 years sponsorship. To be included in the sponsorship review.	Tiffany Perrin		Open
2025-4	May 6, 2025	Marcia Stinson	Bingos- Consider this to be a new volunteer position. Each team taking their turn to fundraise for the association	We are on the waitlist.	Tiffany Perrin		Open

2025-7	June 5, 2025	Marcy Freer	<p><b>Golf Tournament</b> at Petrolia Golf Course tentatively planned for August 30;</p> <ul style="list-style-type: none"> <li>Cost: \$105 per person</li> <li>Food options still undecided — could do simple BBQ (hot dogs/burgers) for a long weekend or better food for a different date.</li> </ul> <p><b>Fundraising ideas:</b> prize table (ticket sales), hole sponsors, hole-in-one sponsor (insurance). Shotgun start planned for 11 a.m. Considering postponing to next year for better promotion.</p> <p><b>Need to find out:</b></p> <ul style="list-style-type: none"> <li>When the course allows bookings for next year</li> <li>If there's a minimum team requirement or penalty</li> </ul> <p>Suggestion to <b>set a date for next year</b> and share it with members — ideally by <b>end of June</b>.</p>	<p>2025</p> <ul style="list-style-type: none"> <li>11 or 12 teams registered.</li> <li>Ideally like to see 18 teams.</li> <li>We have hole in one sponsor</li> <li>Multiple gifts donated already</li> <li>Food will be Brisket at the end of the day</li> </ul> <p>2026</p> <ul style="list-style-type: none"> <li>Booked June 27, 2026</li> </ul>	Marcy Freer	June 14, 2025	Open
2025-8	June 5, 2025	Justin Free	<p>Timbit Jerseys</p> <p>Lee gave Justin the contact. Need account. Justin emailed the contact.</p>	Jerseys have been ordered.	Justin Free	June 30, 2025	Closed



2025-9		Justin Free	<p>U15 Tier 3 Team</p> <p><b>9 players signed up</b>, still <b>need a goalie</b>.  Brandon (U15 Tier 2) wants 2 more players - currently has 13.</p> <p><b>Plan to reach out</b> to Wallaceburg, Forest Predators, Chatham, and boys 'organizations.  Repost info on website and social media.</p> <p><b>Set a two-week deadline</b> – June 19, 2025 – please post this.</p>	<p>Per above Registration Update:</p> <ul style="list-style-type: none"> <li>▪ Numbers have not increased</li> <li>▪ No decision made yet on status of team.</li> </ul>	Justin Free, Clarissa Bell and Jessica Deboer	June 30, 2025	Open
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2025-11	June 5, 2025	Marcy Freer	<p>Lottery License</p> <p>Lindsay Mailloux contacted Marcy on opening a lottery license.</p> <p>Money has to be tracked in and out in separate account.</p> <p>Funds have to go to all teams.</p> <p>Draw has to be completed in the municipality where you get the license.</p> <p>There is an annual fee \$200.</p> <p>All draws have to go through the license.</p> <p>Questions can be directed to Jess Smith with the Town of Petrolia.</p> <p>Reach out to other municipalities to inquire what their fees for a lottery license are.</p> <p>Follow up: Lindsay to come to next meeting to review her findings.</p>	<p>Petrolia</p> <ul style="list-style-type: none"> <li>▪ \$200 for Lambton Attack Association license.</li> <li>▪ Each event must have an individual license under the LA license</li> <li>▪ Lottery license number needed for each event and must be printed on tickets.</li> <li>▪ Individual license is free</li> <li>▪ We could add a licensing fee to the team to offset our \$200 fee.</li> </ul> <p>Alvinston</p> <ul style="list-style-type: none"> <li>▪ \$0 for Lambton Attack Association license.</li> <li>▪ Each event must have an individual license under the LA license</li> <li>▪ Lottery license number needed for each event and must be printed on tickets.</li> <li>▪ Individual license fees are:</li> </ul>	Marcy Freer	July 3, 2025	Closed
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			<p><b>TABLED</b> until next meeting.</p>	<ul style="list-style-type: none"> <li>○ \$5 if the prize amount is less than \$1000</li> <li>○ \$25 if the prize amount is over \$1000 and less than \$25,000</li> </ul> <p>Comparison: The only difference is the fee structure being attached to the umbrella license for Petrolia but the individual license for Alvinston.</p> <p>The # of licenses and prize amount would determine who would be cheaper.</p> <p>Have to have a separate bank account and prove the money is coming in and coming out and be able to prove what the money is used for. No pizza party, no tournaments. Can be used for training, jerseys, equipment, etc. Needs to be tracked.</p> <p>Likely needs Treasurer involvement.</p> <p>All rules for each lottery/event have to be documented ie # of tickets, start/end date, draw</p>			
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				<p>date/time, location. Unsold tickets need to be returned.</p> <p>Form needs to be completed before and after the draw.</p> <p>Unsold tickets need to be returned. If they sell out are unable to print more tickets.</p> <p>Lindsay Mailloux would be interested in the volunteer position to help oversee the lottery license.</p> <p><b>Motion</b> – Jessica DeBoer/Marcy Freer – move forward with the lottery license out of Alvinston on a one year trial – Carried.</p> <p><b>Motion</b> – Marcy Freer/Thera Wagner – to appoint Lindsay M as the non-board member volunteer to oversee the license. – Carried.</p> <p>Sub 2 bank account will remain open and be used as the exclusive lottery account. No longer used to pay referees.</p>			
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2025-12	June 5, 2025	Justin Free	<p>Coaches Certifications</p> <p>Coaching clinic in Petrolia - OMHA - D1 clinic.</p> <p>Dan responded to Justin's email requesting we can tag onto the training.</p> <p>Email the coaches and communicate: Nathan to communicate to the coaches.</p> <p>Will cover the costs if needed.</p> <p>Send link to Nathan for clinic.</p>	Link was sent out.	Nathan Whiting	July 3, 2025	Closed
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#### 6. New Business

<i>Item #</i>	<i>Date Opened</i>	<i>Raised By</i>	<i>Item</i>	<i>Action(s) / Follow-Up</i>	<i>Person Responsible</i>	<i>Due Date</i>	<i>Status</i>
2025-13	July 3, 2025	Melisa Johnson	ONCA Compliance	ONCA (Ontario Non-Profit Corporation Act) does not apply to Lambton Attack as the Association as Incorporated as a Federal Non-Profit rather than as an Ontario Non-Profit.			Closed

2025-14	July 3, 2025	Melisa Johnson	Constitution Update	<p>The Board agreed that updates are needed to the Lambton Attack Constitution. The Board will work on updating the constitution with the revised constitution presented to the members in advance of the AGM for feedback and for final approval at the AGM.</p> <p>A separate/stand along meeting will be scheduled in October/November for the Board to update the constitution.</p> <p>As the Association grows, should we increase our number of Board Members to help with the growing number of positions needed?</p> <p><b>Follow Up:</b></p> <ul style="list-style-type: none"> <li>▪ Melisa to send out a proposed schedule/timeline for the Constitution Update process.</li> </ul>	Melisa Johnson	July 11, 2025	Open
2025-15	July 3, 2025	Melisa Johnson	Trainer Bags	Lisa Vanderwal reached out regarding a proposal for the trainer bags. Lisa is proposing that we accept	Melisa Johnson	August 30, 2025	Open

				<p>sponsorship for the trainer bags, with the sponsors receiving a name bar on the bags. The sponsorship funds would be used to fully stock the bag.</p> <p>Lisa is volunteering to seek out the trainer bag sponsor and to coordinate the stocking of the trainer bags.</p> <p>Board approved this concept.</p> <p><b>Follow up</b></p> <ul style="list-style-type: none"> <li>▪ Melisa to connect with Lisa regarding the Boards approval and report back with any updates to a future meeting</li> </ul>			
2025-16	July 3, 2025	Melisa Johnson	Publishing Minutes	<p>At AGM it was approved to upload the Board minutes to our website.</p> <p>The Board agreed that the minutes would be uploaded after approval by the Board to ensure accuracy. The upload format would be PDF or another non-editable format.</p>			Closed

				<p>If there is any information discussed by the Board that is confidential (i.e. conflict amongst members, request for financial assistance, etc.) only non-identifying information would be published in the public minutes. The details of the confidential discussion would be kept separate for the Board members only.</p> <p>After the Board approves the minutes, the Secretary will send the public minutes to the Website Coordinator to publish.</p>			
2025-17	July 3, 2025	Justin Free/Tiffany Perrin	Jersey Name Bars for Jersey Bags– Purchasing - Attaching	Discussed Fabric Paint as an option	Justin Free		Closed
2025-18	July 3, 2025	Tiffany Perrin	Tiered Sponsorship & Individual Team Sponsorship	Discussed in the above Fundraising / Sponsorship Report	Tiffany Perrin		Open
2025-19	July 3, 2025	Tiffany Perrin	Team Parent Representative	Discussed in the above Fundraising / Sponsorship Report	Tiffany Perrin		Open
2025-20	July 3, 2025	Justin Free	Goalie Clinics	<p>Last year we held 3 goalie clinics at the beginning of the season. Do we want to do the same thing?</p> <p>Board decided yes.</p>			Open



				<p>Discussed Goalie Trainers in the area. Will proceed with obtaining pricing from Darkhorse and Future Pros. We have the price from Paul Burgess.</p> <p>Discussed partnering with other Associations for goalie clinics i.e. East Lambton. Will explore.</p> <p><b>Follow Up</b></p> <ul style="list-style-type: none"> <li>▪ Melisa to obtain pricing from Darkhorse</li> <li>▪ Thera to obtain pricing from Future Pros</li> </ul>			
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**Motion to Adjourn:** 9:55; Tiffany Perrin/Jessica DeBoer Carried.

**Next Meeting:** TBD WhatsApp poll to be sent out to determine date for last week of July/first week of August followed by Coaches/Managers meeting first week of August.