



Location: Petrolia Arena

Date: Dec 16, 2025

Time: 6:30 pm

Attendees: Clarissa Bell, Jessica DeBoer, Thera Wagner, Justin Free, Melisa Johnson, Tiffany Perrin

Absent: Nathan Whiting, Evan McFadden, Sherry Banks, Marcy Freer

1. Call to Order 6:37pm
2. Approval of Previous Minutes and Agenda
 - a. November 18, 2025 regular meeting – Thera Wagner, Clarissa Bell - Carried
 - b. November 18, 2025 in-camera meeting – Thera Wagner, Clarissa Bell - Carried

3. Standing Items

#	Standing Item	Person Responsible	Comments
1	Finance	Marcy Freer	November Financial Report was reviewed Approximately \$3800 in profit was made at the turkey dinner fundraiser. Discussed the board's mutual funds.
2	OWHA	Sherry Banks/Clarissa Bell	OWHA AGM The Ontario Women's Hockey Association (OWHA) held its Annual Meeting on December 11th. During this meeting, elections were slated for three board positions; however, only three individuals stood for these roles. As a result, there was no need for a vote, and all three candidates were appointed by acclamation. The meeting included a request for approval of the minutes from the previous Annual General Meeting. Additionally, the OWHA's financial statements were presented, which had been reviewed by an auditor. The membership voted to retain the same auditor for the upcoming year.

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		<p>In the President's Report, Fran Rider emphasized the organization's ongoing mission, which is centered on inclusion and collaboration within women's hockey. She also expressed concern about the overall number of suspensions, with particular emphasis on the increasing number of bench staff serving suspensions.</p> <p>It was announced that the current OWhA Trainers course will become obsolete as of April 1st. Moving forward, Hockey Canada's training programs will be utilized for trainers. Other changes were also outlined, including a transition for the Respect in Sport Activity Leaders program, which will shift to "The Shift Forward" beginning April 1st, 2026. Furthermore, starting next year, all board members at every level will be required to undergo full screening.</p> <p>Mandatory annual reporting from local associations to OWhA will be instituted. Hockey Canada is also expected to announce additional changes, though the OWhA was unable to confirm when these will take effect.</p> <p>Recommended follow up with OWhA regarding the upcoming changes regarding bench staff. There are concerns that the new requirements will make it hard to get volunteers going forward. Clarissa will draft a letter for OWhA and Hockey Canada and circulate to the board for review.</p>
3	League	<p>U9 Year End Tournament Fees</p> <p>The league received an inquiry regarding the fees for the upcoming U9 year-end tournament. It was clarified that these fees are the responsibility of each participating team. Further communication concerning payment details and instructions will be sent out by the league as the tournament date approaches.</p> <p>Concerns Regarding Game Duration and Scheduling</p> <p>A concern was raised by a team that traveled over two hours to attend a recent game. Typically, their games are scheduled with periods lasting 10, 15, and 15 minutes. However, for this particular game, the duration was reduced to periods of 10, 10, and 12 minutes. To prevent confusion and ensure fairness, it is important that game times and any curfews are communicated in advance to the opposing team, referees, and timekeepers. These details should also be accurately</p>

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			<p>recorded on the official game sheet. It should be noted that, due to ongoing challenges with securing ice time at various centers, such adjustments may be necessary. These changes are currently permitted within the existing league rules.</p> <p>Provincials – Intent to registers have been submitted.</p>
4	Registration	Sherry Banks/ Clarissa Bell	<p>Volunteer Screening Certificates (VSCs) Status</p> <p>Recently, the Ontario Women's Hockey Association (OWHA) contacted us regarding two individuals who have not yet uploaded their Volunteer Screening Certificates (VSCs), despite having already provided proof of application. The due date for submitting their VSCs was December 12th. As a result of non-compliance, one assistant coach has been temporarily removed from the team roster. Once the required VSC is uploaded, we will proceed to reinstate that assistant coach on the roster.</p> <p>U15A Team Re-Categorization Request</p> <p>We have submitted a formal application to re-categorize the U15A team to U15BB, following the request from the team's coach. The OWHA Re-categorization Committee is scheduled to convene in January to review and make a decision regarding this request.</p>
5	Ice Scheduling/Referees	Evan McFadden	<p>Ice Schedule</p> <p>A proposed ice schedule for the remainder of the season was reviewed. Some adjustments are needed to balance remaining ice time.</p> <p>Motion – To approve the proposed schedule until the end of January – Clarissa Bell, Melisa Johnson – Carried.</p> <p>Evan will make the required adjustments to for the remainder of the season and send to the Board virtually. The Board will review and if accepted, will make a motion virtually to approve. Ideally, the board would like to know the number of ice times per team, the hours of solo ice time and the hours of shared ice time.</p> <p>Refereeing</p>

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			<p>If anyone has issues with refereeing, please reach out to Evan directly before sending emails. As the main contact for Bluewater refereeing, communication is often received without knowing the full context. Please note that Bluewater handles Lambton County, while other refereeing associations cover organizations outside Lambton County. Be sure to direct any complaints to Evan so we can work together to resolve the issue and if needed send those complaints to the correct association.</p> <p>Board is aware of multiple incidents where severe penalties have been underassessed in the games ie. same player/multiple times in a game. Discussed options to express this concern as no one wants to see any player injured. Decision was made to notify the association where the game was held of the issues so they can hopefully identify the concerns to the referee.</p>
6	Coaching and Player Development	Nathan Whiting	No update
7	Equipment/Personal Requirements	Justin Free	More ice packs were purchased for the trainer bags.
8	Website	Jessica Deboer	<p>Website</p> <ul style="list-style-type: none"> • volunteer opportunities are up to date • articles/ events are up to date <p>Volunteering</p> <ul style="list-style-type: none"> • Turkey dinner went over well, many teams are now complete or almost completed their volunteer hours. Cheques will be shredded once team is complete. • All the teams cheques have been received. • Missing a few “volunteer positions” from teams, I have emailed and no response yet. • 2 volunteers signed up for Golf tournament committee. Plan to start the committee in the new year. Is any board members interested in joining? There will assist. • 17/ 36 spots filled for Silverstick kitchen. Will post as an “article” Saturday after the Killer Bees Night. If spots are filled, we could increase from 2 kitchen

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			helpers to three for each spot. (Originally decreased due to past lack of volunteers).
9	Fundraising/Sponsorship	Tiffany Perrin	<p>Follow Up</p> <ul style="list-style-type: none"> • Tiffany to investigate Chase the Ace and lottery license process for it. Tabled to be reinvestigated in May/June/July. • Tiffany to create a sub-committee to review/update sponsorship structure/packages (see Old Business Below) • Sparx Fundraiser – tabled from November 18th meeting. <p>50/50 Fundraiser (Tiff/Justin/Thera)</p> <ul style="list-style-type: none"> • Ideas on team incentive/structure – no team incentive since the draw will be at the year end banquet • Lottery License will be needed • Launch in February as an online 50/50 draw
10	Board Communication/Decisions since last meeting	All	<ol style="list-style-type: none"> 1. Lambton Attack now has a wall cabinet to showcase the LAGHA teams at the Petrolia Arena. Located on the north wall by the coach's room. Jess has placed team pictures in the cabinet. 2. 40 meals from the Turkey Dinner were donated to the community refrigerator.
11	Inquiry/Complaints/Protests/Suspension	All	Nothing to report

4. Old Business						
#	Date Opened	Raised By	Item	Person Responsible	Due Date	Status
Summary				Minutes		
2025-2	May 6/25	Justin Free	Sponsorship Packages	Tiffany Perrin Thera Wagner Justin Free	March 15, 2025	Open
2025-3						
2025-18	Changing the wording in our sponsorship package			No Update		



	<ul style="list-style-type: none"> • jersey sponsors - from one set to team set • Offering a long-term sponsorship commitment • Tiered sponsorship • Individual team sponsorship <p>A sub-committee will be formed to update the sponsorship packages/wording.</p> <p>Tabled from previous meeting.</p>	
2025-7	June 5/25 Marcy Freer Golf Tournament	Golf Committee Open
	2026 Location: Kingswell Glen, Petrolia Date: June 27, 2026	Need volunteers. Committee to convene in the new year.
2025-14	July 3/25 Melisa Johnson Constitution Update	Melisa Johnson Open
	An updated LAGHA Constitution will be presented at 2026 AGM for consideration/approval.	Reviewed version 3
2025-30	September 9, 2025 Thera Wagner Partnering with PMHA	Thera Wagner Closed
	President of PMHA is open to partnering on activities, development, training, etc. with LAGHA. Board supports this. Thera will reach out to President to start the process.	No further communication from PMHA. Remove from the agenda.
2025-31	September 9, 2025 Jessica Deboer Pinnies – Purchase of Set	Justin Free Open
	Should order 4 sets – 2 small, 2 large. Discussion regarding number of sets needed if there are try outs at multiple locations or back-to-back.	Justin is still investigating.

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	Justin will look into this and order in advance of try outs. 2 sets ordered and received but not good quality or appropriate sizing. Will continue looking at other options.					
2025-32	September 9, 2025	Jessica Deboer	Christmas Float – Petrolia/Alvinston/Watford			Closed
	Petrolia – December 6th at 2pm – Christmas on the Farm Watford – December 6th at 10am Alvinston – December 13th drive thru 5-7pm.			Won 3 rd place in the Youth category at the Watford parade and received \$40 as a result.		
2025-34	October 28, 2025	Evan McFadden	Goalies			Open
	<p>Proposal - since other centres are offering things like half price registration and multiple goalie clinics. Although we will do our best to provide clinics when we can, I would like to propose that half of goalies registration fees be returned to the team for on ice goalie training to spend as the team feels necessary, with the 150 dollars still intact. So the total for teams would be \$650 dollars. This would be an excellent way to enhance our goalie program and give incentives for our goalies to stay within our organization.</p> <p>Examples of what other Associations do: Mooretown – ½ registration for the following season (to promote goalie to stay in association) Sarnia – ½ registration, \$450 per goalie to use for development & once per month goalie clinic.</p> <p>Tabled until after fundraisers have been decided as funds are required.</p>			<p>I'm encouraging the board to approve my proposal to increase per-team goalie funding. At this point we are halfway through the season, we need to do more to retain our goalies for next season.</p> <ul style="list-style-type: none"> • About half the teams have utilized the goalie fee to date. <p>Motion – To top up goalie training funds by \$150 per team for a total season amount of \$300 per team Thera Wagner, Clarissa Bell – Carried</p> <p>Discussed the January 30 PD Clinic</p> <ul style="list-style-type: none"> • 5 teams are away at tournaments during the January 30th proposed PD Day clinic. • Board to discussion if the PD Day Clinic should be rescheduled due to the amount of teams away. Hold a virtual meeting to discuss. 		



	<p>January PD Clinic</p> <ul style="list-style-type: none"> discussed option other than Supreme for the goalie portion of the PD Clinic. Discuss pricing for PD clinic at next meeting <p>Evan to look into Paul Burgess as an alternative.</p> <p>Charge will be \$30 per player. If we do not have enough LAGHA will open to PMHA for \$40 per player. Table for next meeting.</p> <p>Nathan to organize the PD Day session rather than Supreme. Will look to see if Chloe and Sydney can lead a goalie clinic.</p> <p>Goalie proposal tabled for next meeting – how many teams have utilized the \$150 funds and how are our finances.</p>				
2025-35	October 28, 2025	Justin Free	Killer Bees Association Night		Closed
	<p>December 12 will be LAGHA association night for the Killer Bees. Killer Bees vs. Tilbury in Alvinston, puck drop at 8pm.</p> <ul style="list-style-type: none"> 2 skaters from U9-U13 as flag bearers – board will collect interest from that age group and hold a draw to select the 2. Players wearing jerseys will get free admission Team with largest % of players in attendance will win a \$200 pizza party from Johnny G's We need someone at the door to track our players as they enter 				<p>U11A was the team with the largest % of players in attendance and have won the pizza party.</p> <p>Not many players in attendance but many teams were away at tournament.</p>

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	<ul style="list-style-type: none"> Flag Bearers will be Jacqueline and Tennley Rose <p>January 10 will be an All-Star game</p> <ul style="list-style-type: none"> U5 & U7s invited to skate during 1st intermission Chaperones will pay half-price admission. Craig if he is interested in doing the intermission skate we will not have the u5-u7 as coach is unable to commit because of game scheduling 					
2025-36	October 28, 2025	Thera Wagner	Silverstick Kitchen			Open
	<p>Kitchen will be open Dec 27-30 from 7:30am – 7:30pm</p> <p>Egg farmers of Ontario will donate eggs for the kitchen</p> <p>Price list from last year circulated for consideration</p>			<p>Do we offer chips or muffins</p> <p>We need English muffins, cheese, ham, beef, buns.</p> <p>Price list has been approved.</p> <p>Marcy, Justin and Thera will be the main coordinators for the event.</p>		
2025-39	October 28, 2025	Justin Free	Pocket Masks in Trainer Bags			Closed
	<p>Request has been received to include a first aid pocket mask in the trainer bag.</p> <p>Investigate what is available in the arena before a decision is made.</p>			<p>Arenas inconsistent. Alvinston has a barrier, Petrolia has one.</p> <p>Pocket masks are not on the recommended list of items for trainer bags so will not be added at this time.</p>		
2025-40	October 28, 2025	Justin Free	Registration 26-27			Open
	<p>Opening registration as soon as provincials are complete (Monday am).</p> <p>Offer a bit of a discount if players are registered prior to end of tryout – pick a cut off date.</p>			Tabled		

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	Everyone put some thought into how to better predict numbers for next year.	
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5. New Business						
#	Date Opened	Raised By	Item	Person Responsible	Due Date	Status
	Summary			Minutes		
2025-41	December 16, 2025	Evan McFadden	Travel Team Registration			Open
	To propose that the board introduce an additional fee for travel teams next year. This fee would cover two sets of jerseys and two sets of matching socks, ordered through the board. (With pricing help from the equipment Rep) This approach would extend the life of our current jerseys, reduce future replacement costs for the association, and give teams the options for names and sponsors without continuous changes to the associations jerseys. The proposal includes a fitting night with the chosen supplier, with all payments and handling managed through the board (not directly with the supplier). Any surplus from these fees would go into the association to fund additional ice time, cover other related expenses. Under this change, the organization would supply jerseys and socks only to house league teams, (open to input and discussion)					
2025 - 42	December 16, 2025	Clarissa Bell	U7 Program			
	Pull together a committee to review our U7 program.				Tabled	
2025-42	December 16, 2025	Justin Free	Misc Items			
					Tryouts • ROO needs to be updated	

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	<ul style="list-style-type: none">- definition of how many skates and at what 'skates' count towards the three. What does the OWHA says- tryout ice – Petrolia ice is gone by May 3; may need to look to Strathroy or Mooretown- WOGHL discussion regarding tryouts suggested that it would be appropriate for A/AA tryouts to be completed by May 1.- Due to limits of ice availability we will need to consider if the house league teams get ice during the tryout process. <p>AGM booked for May 20th in Petrolia</p> <p>Awards night booked April 16th in Alvinston</p> <p>Awards</p> <ul style="list-style-type: none">• Most coachable, most dedicated, most sportsmanship, most improved, spirit award• Coach award - Board is not aware of the process for this award. <p>Discussion regarding team categorization</p> <p>Discussed if we implement extra fees for teams that require more resources (1.5hrs for games, 3 refs, etc).</p>
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6. Motion to Adjourn 9:33 Thera Wagner, Tiffany Perrin – Carried.
7. Next Meeting: January 20 at 6:30 at Petrolia Arena